



Minutes

January 12, 2020

Welcome – Debbie Clary, Chair called the meeting to order at 1PM.

Debbie Clary, Wes Westmoreland, Betsy Harnage, Pauline Cahill, Bobby Dearmin, Becky Sain, Shelly Bullard, Wendy Clary, Tanya Watson Mary Stockham, Jeff Ziegler

Conflict of Interest Statement In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.

Adoption of Agenda with adoption Motion made by Becky Sain and 2nd by Wes Westmoreland, All Approved.

Approval of Minutes Betsy Harnage made a motion to approve the minutes of the November 2019 and December 2019 Meeting, Becky Sain seconded the motion and the minutes were approved by the board.

Public Comments Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one from the public was present.**

Headmaster Report Dr. Shelly Bullard gave her report as presented to the board.

Action Items:

- Approval of Handbook Changes - Becky Sain made the motion "Approve changes of handbook with a follow-up of the Whistle Blower section of the policy." Mr. Ziegler and Dr Bullard to Reference the policy of the GS and the fact Pinnacle is a NON Profit and Charter School Betsy 2nd. All Approved

Facility

- Over the break, Shelby Alarm put in new codes for teachers at the 3-12 campus. The old code has been deactivated and we will update the codes as needed. We are in the process of having this done for the K-2 campus as well.
- Mr. Huntsinger and Mr. Terry worked over the break as well and did a great job waxing and buffing the hallway floors as well as touch up painting. It gave the building a nice

new look for the new year.

- The additional cameras are almost finished being installed. This is a great addition to the building. The additional cameras were installed in the office area, outside areas, and hallways.

Curriculum and Academics:

- We are renewing our focus on monitoring classroom instruction and analyzing data. In the upcoming weeks we will be:
 - Disaggregating and analyzing data from the iReady Diagnostic, iReady Growth Monitoring, Running Records and NC Check-In tests which will happen in February. Our goal will be to make appropriate modifications to our pacing, instruction, and assessment.
 - We continue to target at-risk students for supplemental instruction. This includes LLI, small group instruction, targeted iReady assignments, remediation, etc.
- We are preparing for the second round of NC Check-Ins (February) and iReady Diagnostic testing (January) for the school year in grades 3-8 and K-8. We have historically seen strong correlations between the two assessments as well as the relationship to the EOG tests. Once results are analyzed, we will implement any needed changes to maximize academic growth.

Professional Development:

- January 21 Workday:
 - Mr. Ziegler will be leading grade level teams through Dorothy Sayers classical education, and the "Lost Tools of Learning."
 - Dr. Watson will be conducting a data workshop for grade levels. She will highlight in her report.

Legal / DPI:

- We are up to date on submissions for the Performance Framework.

Community Relations:

- I will be representing Pinnacle at Leadership Cleveland's Education Day. I do not have any specifics at this time, but will update you as I get them.

Testing:

- Update from Dr Watson

Exceptional Children:

- Update from Dr Watson

Attendance:

- For the month of December attendance has averaged at 94%. We had many cases of flu before break. Hopefully the cleaning that happened over winter break as well as students not being together to spread the germs will help lessen the illnesses.

Human Resources:

- Updated 2020 Handbook will be shared with faculty/staff in January.
- New hires: ○ Tara Owens - Band/Music Teacher

Finance:

- Update from Mrs. Brooks

Athletics:

- Please see attached Athletic Director Report.
- Boys and girls spring sports tryouts: ○ Baseball - Monday, January 13 ○ Softball - Wednesday, January 15 ○ Girls Soccer - Thursday, January 16

Enrollment Report

- Enrollment Kick-Off
- As of January 8th, we have 82 applications for the 2020-21 school year.

Grade	Students
Kindergarten	54
First	9
Second	3
Third	1
Fourth	3
Fifth	5
Sixth	2
Seventh	2
Eighth	0
Ninth	1
Tenth	1
Eleventh	1
Twelfth	0
Total	82

- We are a bit below where we were at this time last year (-17 students).

- Marketing:

- Digital billboard is up and running
 - Shelby Star 10 ads will run front page (Sunday and Wednesday) beginning January 26 and running through February 25.
 - Shelby Shopper February 3rd and 10th
 - What’s Up Shopper 2 weeks in February
 - Information packets are being sent to pre-schools
 - We will begin Facebook push on the K-2 page with “A Day in the Life of a Kindergartner” and pictures from Spirit Week, etc.

- Projected Enrollment Numbers for 2020-21

	Expected LOI	Initial Apps	Classes 19-20	Classes 20-21	Offer	Total	Class Avg	Wait List
<i>K</i>	0	54	5	5	120	120	24	-66
<i>1st</i>	119	9	5	5	1	120	24.0	8
<i>2nd</i>	110	3	5	5	10	120	24.0	-7
<i>3rd</i>	105	1	4	5	15	120	24	-14
<i>4th</i>	100	3	4	5	25	125	25.0	-22
<i>5th</i>	84	5	4	4	41	125	31.3	-36
<i>6th</i>	97	2	4	4	3	100	25	-1
<i>7th</i>	92	2	3	4	8	100	25	-6
<i>8th</i>	63	0	2	3	18	81	27	-18
<i>9th</i>	53	1	2	2	3	56	28	-2
<i>10th</i>	59	1	2	2	0	59	29.5	1
<i>11th</i>	27	1	2	2	0	27	13.5	1
<i>12th</i>	34	0	1	2	0	34	17	0
		82	43	48	244	1187		

- Current Enrollment

- currently, we have 961 students enrolled. We have had 6 students withdraw since Winter Break. Withdrawal numbers and reasons for withdrawals are available for your review.

Enrollment as of 1/6/20:

Grade	Students
Kindergarten	119
First	107
Second	104
Third	100
Fourth	82
Fifth	96
Sixth	90
Seventh	62
Eighth	53
Ninth	59
Tenth	27
Eleventh	34
Twelfth	28
Totals	961

- **Enrollment at 20th day**

- As of the 20th day of school, we had 988 students enrolled.

Upcoming Events:

- January 10 - Homecoming
- January 13 - PEAK General Meeting at 3-12
- January 14 - 24 - iReady Testing
- January 14 - Basketball Game @ Home vs Lake Lure (MS and Varsity)
- January 16 - Basketball Game @ Home vs Lake Lure (MS only)
- January 17 - End of Quarter/Semester
- January 20 - MLK Jr. Holiday (no school)
- January 21-Teacher Workday
- January 21 - Basketball Game @ Home vs Lake Norman (MS only)
- January 23 - Basketball Game @ Home vs TJ (MS only)
- January 24 - Report Cards
- January 24 - High School Bonfire
- January 25 - PEAK Yardsale
- January 28 - Basketball Game @ Home vs Master's Academy

Middle and High School Report *Dr. Tanya Watson and Mrs. Angela Brooks gave their report as presented to the board.*

Action Items:

- The Administrative team would like to adopt a blocked schedule beginning Fall 2020.

Curriculum and Academics

- Testing
 - iReady Testing will be the week of Jan. 13th. This will give a great data point to see where we are in comparison to last year and will begin the “Middle of Year” testing.
 - January 7 - 9: EOC/NCFE/CTE testing for 1st-semester NCVPS classes
 - January 13-24: iReady Diagnostic #2
 - February 10-14: Check-Ins #2 ○ February 17-28: iReady Growth Monitoring
- EC
 - EC Director Cora Blanton is reviewing all IEPs and 504s to ensure they are up-to-date and in compliance. She is working with Dr. Watson to compare each student’s schedule with the documented accommodations for each course.
- High School
 - The semester is coming to a close for students enrolled in CCC courses as well as for students who are enrolled in North Carolina Virtual Public Schools. After exam grades are entered (mid- January) there may see some students change grade levels based on the number of credits they have earned.
 - There are a few seniors that are struggling in required courses they may not be successful by the end of the semester and/or year. This has the possibility to impact the school’s graduation rate in a negative manner. Notifications have been sent home with these students, emails, conferences with Dr. Martin and conferences with Mrs. Brooks have occurred with all students and parents of students who are in jeopardy at this point. We are working very hard to make sure that students and parents realize that their child may not graduate with a high school diploma, associates degree, and some college acceptances may also be impacted by their students performance in these classes.
 - So far to date, the Senior Class of 2020 has 1,806,000.00 in scholarship awards. There have also been acceptances received at over 25 universities and colleges. We are very excited about these accomplishments and hope these numbers continue to grow.
 - The admin team will begin looking at EVAAS data and let this data guide some decisions in scheduling for the 2020-2021 school year.

Community Relations

- Students participated in the Shelby parade in December. Various student groups and grade levels were represented in the parade and it looked really great to have all of the student groups in one 'big' Pinnacle group. A big thank you to Mary Stockham and others who helped to coordinate.
- National Junior Honors Society organized and led a Toy Drive during the month of December and were able to take the donated toys to the Cleveland County Sheriff's Office and Western Carolina's Toys for Tots.

Professional Development

- Mr. Ziegler will be leading Dorothy Sayers, classical education, and the "Lost Tools of Learning" on Jan. 21st. Various grade levels will attend this discussion together and it will be used to highlight reasons for Pinnacle's founding. Teachers will also be attending a Code Red training on Jan. 21st. This will bring all of the new staff up to date and will remind staff of what to do in the event of an intruder. Officer Hopper will be leading this training with the staff.
- The High School teachers will begin meeting with Mrs. Brooks as a PLC group after school in January. This will help provide a smooth transition for new faculty as well as give time to review data and pinpoint students they are excelling or who may need extra assistance in specific classes.
- Also, on the January 21st workday, Dr. Watson will be conducting grade level data workshops. Data points included for review include iReady Diagnostic #1, iReady Growth Monitoring #1 and #2, and NC Check-ins #1 for both Reading and Mathematics. Data analysis will determine new groups for LLI intervention as well as classroom groups for small group instruction.

Finance

- Staff members were very appreciative of the bonuses that were given in December. They were very excited and pleased with the nice surprise around the holidays.
- The cash position is strong. We are anticipating a 1,247,860.00 cash position by the end of June.
- The Admin team will be working in conjunction with the finance committee to make recommendations on how Boosterthon money will be used.
- Financial Statements are attached.

Extracurricular

- Homecoming/Spirit week was Jan. 6-10. This will be Pinnacle's first Homecoming event and will help create some traditions, memories, and school spirit among our students.
 - Students will dress in a 'spirited' way this week.

- Wednesday - Wacky Tacky
- Thursday - Twin Day
- Friday - Black and Red day for Pinnacle Pride
 - Homecoming Court will be comprised of six representatives for each grade level. The King and Queen will be announced at the Homecoming game on Jan. 10th and will be from the Senior class.
 - Student government officers and senior class representatives created the qualifications for Homecoming Court.

- A meeting with CCC will be held on Wed. Jan. 8th to discuss graduation for students with Associate's Degree. After this discussion Mrs. Brooks will work in conjunction with Dr. Martin to make sure that seniors and parents have all the information they need in order to be prepared for graduation at CCC if students qualified for an Associate's degree.

- Senior Night for Winter Sports will be on Feb. 7th. Lindzey Chester is planning this event. Seniors and their parents will be recognized this evening before the game.

- The Boosterthon Fun Run is scheduled for February 21st with a Kick-Off Pep Rally on February 11. Information will go home to parents later this month.

- The Pi rho Eagles FTC robotics team, which came in second of the 20 competitors in their tournament in Elon on January 5.

- At the Making It Work manufacturing event sponsored by CCC that seniors attended in November, PCA placed first in the engineering competition.

- Dr. Martin nominated several of our students to for Clemson's C-Cats program. Clemson describes the program as follows: *"Clemson's Challenge for Academically Talented Students (C-CATS) recruits top students from SC, NC and GA to participate in high-powered weekend retreats. Through team-building and academic sessions, students gain leadership skills, make lasting friendships, and improve their ability to think clearly and perform under pressure, all while having the time of their lives!"*

- Students that were nominated were:

- Robert Stockham
- Annagrace Earwood
- Kayla McNeilly
- Amy Brooks
- Emma Fletcher
- David Briceno
- Maddie Fletcher
- Emma Sarratt

Upcoming Events

- Jan. 10th - Homecoming
- Jan. 11th - All District Auditions for Band
- Jan. 17th - End of 2nd Quarter/Semester
- Jan. 20th - MLK Jr. Holiday (no school)
- Jan. 21st - Teacher Workday
- Jan. 24th - High School Bonfire
- Feb. 7th - Senior Night for Winter Sports
- Feb. 11th - Boosterthon Pep Rally
- Feb. 21st - Boosterthon Fun Run

Reports from Committees *(as necessary)*

Finance – Operations & Personnel *Debbie Clary, Chair*

Finance – Facilities *Jayson Philbeck, Chair*

Facility *Wes Westmoreland, Chair*

Curriculum *Pauline Cahill, Chair*

Board Development, Nominating, Bylaws and Legal Affairs Committee *Betsy Harnage, Chair*

Community Relations/Marketing/Grievance *Debbie Clary, Chair*

Enrollment Application/Lottery *Betsy Harnage, Chair*

Safety and Security Committee *Sara Tongel, Chair*

Parent Liaison Bobby Dearmin is the new parent liaison and will be working on the sports committee.

PCAEF Report *Betsy Harnage* Debbie Clary advised bricks will be 4X8 in size. Bricks will be \$150.00 per brick with a discount to the 2nd brick for \$75.00 at the Lyceum.

Address Administration Team

Board Training

New Business

Old Business

Adjournment *Wes Westmoreland* made a motion to adjourn and *Pauline Cahill* seconded. Meeting was adjourned.